MILTON COMMUNITY CARE SHEME

AIMS OF THE SCHEME

1. Purpose of work

To help organise and operate a Community Care Scheme whose purpose is to:-

1a.To help support elderly and/or infirm people living in the community to enable them to remain in their own homes.

1b.To complement existing statutory services and to work closely with them. to ensure the best care package is being operated.

1c.To provide reassurance and security to the elderly and their relatives by ensuring that regular social contact is being made with them.

1d.To strive to maintain a high standard of care and community support and signpost the client to voluntary services in the area, e.g. lunch club, community café and the trolley bus.

1e.To work with the family and member of the scheme to ensure that they are receiving all the financial benefits that they are entitled to.

1f.To build up contacts and information in all areas that can be used to benefit any situation that the member may encounter.

1g. To advocate on behalf of the Scheme Member.

2. Availability of Service

2a.The Warden is employed 5 mornings a week.

2b.The Warden is available to help all members of the scheme and should divide the time amongst them as fairly as circumstances allow.

3. Range of service

Two levels of service are offered:

Basic

- four phone calls and one visit per week
- help with basic tasks like posting letters, picking-up and dropping-off prescription items
- speaking up on your behalf as necessary
- regular contact with your family, if appropriate
- small shopping list
- transport to and from doctor’s appointments
- emptying bins
- or just a chat - it's up to you

- other services required from time to time to be agreed by the Community Care Monitoring Group.

Enhanced

- As above, but with more visits, and a full week's shopping if required.

A brief report of visits will be completed for inspection by the Parish Council Community Care Monitoring Group if necessary and held by the warden.

It is important that the Warden should not carry out heavy housework or duplicate work that is done by other services except in exceptional circumstances. Where problems arise with this the Warden should seek the advice of the Community Care Monitoring Group.

4. Management of Scheme

4a.The scheme is administered by Community Care Monitoring Group on behalf of Milton Parish Council.

4b.The Warden is employed by the Parish Council but will work, in the first place, with the Community Care Monitoring Group. Their Line Manager is the Parish Clerk.

4c.Any complaints arising from the operation of the Community Care scheme should be reported to the Community Care Monitoring Group who will deal with these, subject to approval from the Parish Council. See Complaint policy

4d.The Community Care Monitoring Group will meet with the Warden on a regular basis to discuss the progress of the scheme.

4e.The Community Care Monitoring Group will report at least annually to the Parish Council on the progress of the scheme.

4f. Each member of the scheme will receive a description of the services which they may expect to receive from the Warden.

	Document History		
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