

**Minutes of the Maintenance Meeting of Milton Parish Council held on
Monday 16 March 2026 at 7:30pm (started 7:37pm) held in the Bowls Pavilion**

Present: P Ellwood (PE)(Chairman), H Smith (HMS), J Coston (JEC), D Wildman (DW)

In Attendance: S Corder (Clerk), P Adams (Village Maintenance Person),
J Windle (JW – Non-voting Councillor)

1 Apologies for absence

A Bradnam (personal)

2 To APPROVE the Minutes of the meeting held on Monday 22 September 2025

Deferred to April MPC meeting.

To APPROVE the Minutes of the meeting held on Monday 15 December 2025

PE Proposed to accept the Minutes as a true record – DW Seconded **AGREED.**

3 Declarations of interest and dispensation:

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 Public Participation

No public in attendance.

5 Allotments

Maintenance report shared in agenda papers – Currently have 2 vacant allotment plots.

The damage to the gate bolt has been repaired.

Still awaiting an installation date for the new hand pump.

Clerk to investigate a sturdier replacement gate lock due to the previous ones being broken.

To **CONSIDER** purchase of a new allotment gate due to damage. Quote received £585 + VAT for new gate and post, £300 labour, and disposal of gate. **Defer. Clerk to ask for a more robust gate with pictures of suggestions and more information to be given.**

6 Paddock Wood

Maintenance report shared in agenda papers – The 7 trees have now been planted.

Date to be arranged to plant the Woodland Trust tree saplings after further input from the tree warden.

7 Cemetery

Maintenance report shared in agenda papers – New cemetery path to be laid week beginning 24 March 2026. Spring Meadow has been relocated into the new part of the Cemetery between the Ashes plots and the Traditional section. Spring bulbs have been planted in this area. The Summer Meadow is due to be lightly rotavated and have wildflower and yellow rattle seeds planted to reinvigorate the area.

8 Play Areas

The play inspections reports were received and reviewed. **Clerk to source quotes for repairs required to Humphries Way and Froment Way play areas.**

To **CONSIDER** quote from Wicksteed to replace the play bark with wet pour on Humphries Way Play Park £10,435.59 + VAT. **Defer until above quotes are received.**

9 Maintenance Work Schedule

Received and reviewed works required – **PA to paint the compost bin at the Cemetery. Clerk sourcing quotes for the pump needed for the water tank at the Cemetery. Clerk to source a quote to repair the broken bench seats in the Cambridge Road bus stop.**

10 Faulkner Close Revamp of Play Area (Appendix 3)

To CONSIDER specification required for turning this area into a lawn/flower area.

It was AGREED by Council to renew the area like for like. To reinstate the tarmac area and new fencing. New quotes to be obtained. JEC to ask the Primary School what floor games they would like to see in this area.

11 Biodiversity Policy

To conduct a final REVIEW of the Biodiversity Policy.

Defer this item for Clerk to check for version updates.

12 Dates of Next Meeting

Monday 15 June 2026 – 7:30pm

Meeting closed at 9pm Signed: Date: