



MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL MAINTENANCE COMMITTEE

You are summoned to attend a meeting of Milton Parish Council Maintenance Committee to be held in the Bowls Pavilion on Monday 28 September 2026 at 7.30pm.
Members of the Public and the Press are cordially invited to attend but numbers may be restricted to meet health and safety requirements.

Clerk's signature: *Sarah Coker*
Date of issue: 22 September 2026

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on Monday 15 June 2026 (Pages)**
3. **Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
5. **Allotments (Page)**
See Maintenance report.
6. **Paddock Wood (Page)**
See Maintenance report.
7. **Cemetery (Page)**
See work schedule.
To consider work plan for the wildflower area.
8. **Maintenance Work Schedule (Page)**
To REVIEW works schedule including grass cutting schedule.
9. **Play Areas (Page)**
To **CONSIDER** improvements for Humphries Way play area and budget.
(residents have asked for an extra piece of equipment on the play area).
10. **To REVIEW Maintenance Plan for Open Space (Page)**
11. **To REVIEW Village Maintenance Issues**
Actions taken on issues raised in the village.
12. **War Memorial Area**
To **DISUCSS** possible suggestions for tree/shrub replacement.
13. **Village Maintenance and Tree Tour**
To arrange a date to walk the village and report on any maintenance or tree issues.

14. Maintenance Budget 2027/28 (Tabled)

To **CONSIDER** budget items and budget request for the next financial year.

Budget figures from 2026/27

General Ground Maintenance	£20,000
Trees	£5,000
Cemetery	£8,000
Allotments	£2,000
Paddock Wood	£1,500
Bus Shelters	£500
Seats & Bins	£500
Cleaning sundries	£100
Play areas	£4,000
Play areas (to reserve for contingent liability)	£10,000
Tomkins Mead (includes £1,500 to CSLT)	£4,500
Equipment Maintenance (to include AED's x 3)	£250
General Maintenance	£750

15. Dates of next meetings

Monday 14 December 2026 – 7:30pm

Date to be arranged for next village litter pick

Clerk Office