

**Minutes of the Meeting of Milton Parish Council held on
Monday 13 April 2026 at 7:30pm in the Bowls Pavilion**

Present: P Ellwood (PE) (Chairman) HM Smith (HMS), J Windle (JW), R Farrington (RF), D Wildman (DW), D Owen (DO), J Coston (JEC), A Bradnam (AB)

In Attendance: S Corder (Clerk)

Public: 1 member

1. Apologies for Absence

Full Council in attendance.

2. To APPROVE the minutes of the meeting held on Monday 2 March 2026

HMS Proposed to accept the Minutes as a true record – DW Seconded **ALL AGREED.**

3. Declarations of interest and dispensations

To receive declarations of interest from councillors on items on the agenda; None.

To receive written requests for dispensations for disclosable pecuniary interests (if any); None.

To grant any requests for dispensation as appropriate: None.

4. Public Participation – members of the public are invited to speak

1 member of public in attendance to observe the meeting.

5. Clerk's/Chairman's Report and see Works Schedule

South Cambs District Council Green Space – Shared Prosperity Fund – Improving the area on Edmund Green – The pathway issue has now been rectified (by us) and the excess stones removed. Tests show it is now easier for wheeled buggies, trolleys, and scooters to use the path. **Ensure the maintenance program is adhered to and organise a weeding party.**

Phone Box Coles Road – Repainting of the phone box is on hold as a possible new location for the phone box is being considered. **Quotes being obtained for the relocation, checking for underground services and an electrical supply.**

20mph Scheme through Milton – The preferred locations for the start of the 20mph zones are being considered by the Highways Engineers and the outcome to be fed back to MPC in the coming weeks.

Allotment Grant – The works to install an extra water pump on the allotment site should start at the end of March or beginning April 2026. This will be funded by the £3,000 grant awarded and MPC donation of £420.00 towards the overall cost. **The installation of the pump works started on 8 April and are due to be completed on the 14 April 2026.**

6. Planning

The minutes of the Planning meeting held on Monday 16 March 2026 were received.

Decisions:

26/00007/HFUL – 1 Fen Road, Milton – Roof extension with raising the ridge heights to create a first floor and single storey rear extension. **Application Permitted.**

New:

25/04982/Ful – EACH, Church Lane, Milton – Replacement of existing outbuilding

Object: Replacement shed is a metal shed which is not in keeping with the surrounding area. If allowed, then a dark green shed would be acceptable.

26/01085/CL2PD – Sycamores Recreation Ground, Milton – Certificate of lawfulness under S192 for the installation of a storage container for the sole use of storage of football and sports equipment for Milton Colts Football Club & Milton FC. **For information only.**

Appeals for comment:

EN/0004/26 – Southgate Farm Chesterton Fen Road, Milton – Nature of complaint: breach of conditions to the relevant planning permission to which this notice relates is the planning permission granted by the Council on 12 August 2008 for use of the land for 24 mobile home pitches and 2 chalets for gypsies – S/1653/07/F. The following condition has not been complied with: The condition concerned: Condition 2, 3, 4 and 7 of S/1653/07/F.

EN/00036/26 – 2 West View Chesterton Fen Road, Milton – Breach of condition, residential use by non-approved persons.

EN/00043/26 – Lomas Farm Chesterton Fen Road, Milton – Breach of condition, residential use by non-approved persons.

Milton Parish Council supports the enforcement action being taken by SCDC.

7. Maintenance

The minutes of the Maintenance meeting held on Monday 16 March 2026 were received.

To **CONSIDER** quotes for purchasing a waste bin for Edmund Green – Square slatted open top litter bin £274.88 + VAT plus £13.14 for set of 4 bolts, Circular slatted litter bin £231.63 + VAT plus £13.14 for set of 4 bolts.

Clerk asked to check the ownership of the strip of land at the front of Edmund Green and if it belongs to County. If County land, it was suggested to contact SCDC to ask if they would put a bin at this location and empty it and the cost. Clerk to also check the cost and type of bin if SCDC were asked to install a bin at any other location on Edmund Green.

To **CONSIDER** quote from Wicksteed for resistograph/timber test on 1 bay seat 2 cradle swing at Froment Way £450 + VAT (as suggested in the play inspection report).

Clerk to ask Wicksteed how much each replacement leg for the swing would cost for supply and installation.

To **CONSIDER** purchase of a new allotment gate due to damage. Quote received £585 + VAT for new gate and post, £300 labour, and disposal of gate. **Clerk to source 2 alternative quotes as cheaper options have been suggested.**

8. CAPALC

To **CONSIDER** renewal of CAPALC membership subscription £927.34 plus £50 for Data Protection Officer. Total £977.34 (without VAT) **HMS Proposed to the renewal of the CAPALC membership – DW Seconded ALL AGREED.**

9. Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment – DW Proposed to pay Vouchers 419 to 437, 444 and 445 and vouchers 1-5 - JW Seconded **ALL AGREED.**

To **RATIFY** payment of year end invoices 438 to 443 – DW Proposed retrospective approval of payment of vouchers 438 to 443 – JW Seconded **ALL AGREED.**

Vouchers tabled 6 – 33 to be paid – DW Proposed – HMS Seconded ALL AGREED.

The net position report was received.

10. To **REVIEW** and **CONSIDER** the General and Earmarked reserves values in respect of the SAPPP guidance. DW and Clerk to make year end adjustments to the reserves balance. Looking to bring the General Fund down to around £130k. As previously mentioned, £20,000 (£10,000 rolled over from last year's budget) will be added for play equipment to the Earmarked Reserves. An Earmarked Reserve for purchasing of Open Space will be discussed further at the Finance meeting with an amount to be suggested.

11. Annual Parish Meeting

To **DISCUSS** plans/agenda for the Annual Parish Meeting – Michael Martin from County Highways has been invited to the meeting to answer questions in relation to the parking issues in Milton.

12. To **CONSIDER** rebuild costs revaluations of the MPC owned buildings for insurance purposes.

A. £4,770 + VAT, B. £750 + VAT, C. £1,420 + VAT.

DO Proposed to accept quote C (BCH) – JW Seconded **AGREED (1 abstention)**

13. Privacy Notice, Privacy Policy, and CCTV Policy (Emailed Separately)

To **CONSIDER** the updated version of the Privacy Notice Privacy Policy and the CCTV Policy.

Clerk to send the policies to CAPALC for DPO checks and that the policies have the correct information provided. Bring back to a future MPC meeting.

14. To RECEIVE County Councillor's Report

The County Councillor's Report for April 2026 was received.

A hard copy of the full report can be read in the Parish Council office or on-line at the MPC website.

www.miltonparishcouncil.gov.uk

Fen Road, Milton - (Temporary Prohibition of Through Traffic) - Order 2026-20006

To stop any vehicle from proceeding along Fen Road, Milton as lies between points 20m either side of the railway level crossing situated there as measured from its gates or barriers. Access will be maintained to properties affected by this order. Purpose - essential maintenance works which are being conducted on or near this highway.

When - It is anticipated that these works will be conducted between 00:30hrs and 08:30hrs 19 April 2026.

Entrance to The Sycamore Recreation Ground - Job 448835 (repeat from last month)

AB is aware that the Community Centre Manager has been requesting updates for this for some time.

Works for a new gully have been ordered under Reactive Highways Maintenance: 28522.

Everything is primed to go, but the contractor is struggling to provide a date at the moment with the number of urgent works that are occurring on the network. The Highway Maintenance Officer is following up for a date.

Milton – Fen Road level crossing

AB received advice that the level crossing will be closed overnight but not the date.
Believed to be overnight between 23:30 19 April and 05:30 20 April 2026.

15. To RECEIVE District Councillors Report

The District Councillors Report for April 2026 was received.
A hard copy of the full report can be read in the Parish Council office or on-line at the MPC website.
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16. To RECEIVE The Connections Bus Project Report – Jan to March 2026

The report was received and reviewed. It is good to see an increase in numbers of attendees as the Youth Club. It was requested a note be sent to the organisers thanking them for their work.

17. Correspondence

(Emailed to Councillors)

Invitation of briefing on IQHQ’s proposals at Cambridge Science Park.
Petition to fund repairs to Cambridgeshire’s soil-affected roads (Fen soil subsidence).
SCDC – March 2026 Parish e-bulletin.
SCDC – Zero Carbon Communities Newsletter Spring 2026.

18. Dates of next meetings

Wednesday 15 April 2026 – Community Care Monitoring Group 11:30am
Monday 20 April 2026 – Planning 7pm – Finance & Administration 7:30pm
Monday 27 April 2026 – Approve Year End Accounts 7pm – Annual Parish Meeting 7:30pm

Meeting closed at 9:16pm Signed: Dated:

