



MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL FINANCE & ADMINISTRATION COMMITTEE

You are summoned to attend the meeting of Milton Parish Council Finance & Administration Committee to be held in the Bowls Pavilion on Monday 27 July 2026 at 7:30pm
Members of the Public and the Press are cordially invited to attend.

Clerk's signature: *Sarah Cooper*
Date of issue: 20 July 2026

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the Finance meeting held on Monday 20 April 2026 (Pages 1-2)**
3. **Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
5. **Bank Reconciliation and Balances (Page 3)**
6. **Review of Debtors and Creditors (Page 4)**
7. **Review Budget Sheet 2026/27 (pages 5-9)**
8. **Review of Budget and Year to Date Actuals (Pages 10-20)**
9. **Review Payroll Summary against Salary, HMRC, and Pension Payments (Pages 21-27)**
10. **Review Bought Forward Earmarked Reserves (Page 28)**
11. **To Review Bank Balances and Bonds and to consider reinvesting the United Trust Bond (Page 29)**
12. **To Review Bank Signatories (Page 30)**
13. **To Review the Regular Payment List (Tabled)**
14. **To Review the Insurance Schedule (Tabled)**
15. **Responsible Finance Officer Review**
16. **Dates of next meetings**
Monday 19 October 2026 at 7:30pm

Clerk's Office

The full agenda papers are available on the website www.miltonparishcouncil.gov.uk and at the Parish Council office.

**Minutes of the Meeting of Milton Parish Council Finance and Administration Committee
held on Monday 20 April 2026 at 7:30pm (started 7:43pm) in the Bowls Pavilion**

Present: D Wildman (Chair), P Ellwood (PE), H Smith (HMS), R Farrington (RF), J Coston (JEC),
A Bradnam (AB), J Windle (JW)

In Attendance: S Corder (Clerk)

Public: 1

1 Apologies for absence

None – all Committee members present

2 To APPROVE the minutes of the Finance and Administration meeting held on Monday 12 January 2026

RF Proposed to accept the minutes as a true record - DW Seconded – **ALL AGREED**

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; All Councillors resident in Milton Parish have been granted a dispensation to discuss and vote on finance and the precept.

The Monitoring Officer has confirmed that dispensation is given to all Councillors, including those who are also MCC trustees, to discuss matters that relate to MCC but Committee recommendations should be decided at full MPC meetings.

4 Public Participation – members of the public are invited to speak

1 member of public in attendance to observe.

5 Bank Reconciliation and Balances

The bank reconciliation was received and reviewed.

DW reported that the figures in the Scribe report against the bank statements in the Parish Office had all been checked, reconciled and verified.

6 Review of Debtors and Creditors

The VAT for Jan-March will be paid in the new financial year. Community Care fees for Jan-March are now due.

7 Review of Draft Year End Accounts

The draft year accounts were reviewed and it was suggested to reduce the earmarked reserves for play areas from £20,000 to £10,000. To add to the earmarked reserves: £2,000 for the church yard wall donation and £5,000 for the additional works required on Tomkins Mead agreed in the 2024/25 budget.

DW Proposed to these amendments – HMS Seconded ALL AGREED. To go full Council for approval of year end accounts.

8 Review Investment/Bank Account Summary

Received and reviewed. Next bond renewal due in August 2026.

9 Financial Regulations

HMS raised some points over the Financial Regulations which were reviewed and amendments made where necessary. **To go to full Council for approval of amendments.**

10 Review updated Assets Register

The Clerk had updated the Assets Register and listed all items required. **Clerk to add the 3 benches on Edmund Green to the list. To go to full Council for approval.**

11 Responsible Finance Office Review

Nothing to report.

12 Date of next meetings

Monday 27 July 2026 – 7:30pm

Meeting closed at 9:30pm Signed: Date:

Milton Parish Council

Prepared by: Sarah Corder
Name and Role (Clerk/RFO etc)

Date: 8/7/26

Approved by: Hazel M. Smith
Name and Role (RFO/Chair of Finance etc)

Date: 9th July 2026.

Bank Reconciliation at 08/07/2026		to 30/06/2026.	
A	Cash in Hand 01/04/2026		427,930.51
	ADD Receipts 01/04/2026 - 08/07/2026		89,603.28
			517,533.79
	SUBTRACT Payments 01/04/2026 - 08/07/2026		84,504.92
	Cash in Hand 08/07/2026 (per Cash Book)		433,028.87
B	Cash in hand per Bank Statements		
	Petty Cash 08/07/2026	15.14	Hull.
	CBS (Ex S106) 08/07/2026	0.00	
	CBS General Purpose 08/07/2026	12,206.46	Hull.
	CBS Council Saver a/c 08/07/2026	45,344.30	Hull -
	Bond - United Trust Bank 08/07/2026	85,000.00	Hull.
	Santander 08/07/2026	9,436.87	Hull.
	Unity Trust Bank 08/07/2026	66,026.10	Hull.
	Cambridge & Counties Bank Bond 08/07/2026	85,000.00	Hull.
	Hampshire Trust Bank - 1 year Bor 08/07/2026	45,000.00	Hull.
	Redwood Bank - 95 day Business : 08/07/2026	85,000.00	Hull.
	Lloyds Corporate Card 08/07/2026	0.00	
			433,028.87
	Less unrepresented payments		
			433,028.87
	Plus unrepresented receipts		
B	Adjusted Bank Balance		433,028.87
	A = B Checks out OK		

Milton Parish Council**Year Ended 31 March 2027****Debtors and Creditors**

Debtors			
30-Jun-26	VAT	April-June	£3,549.48
	Community Care Fees	June	£2,204.00
			£5,753.48

Cost Centre/Cost Code	2024/2025		2025/2026		2026/2027		Comments
	Budget	Actual	Budget	YTD Actual 31/12/2025	Forecast Outturn	Budget	

Income (excluding precept)**Allotments**

18 Allotments Rents	2,620	2,507	2,250	2,502	2,502	2,500	
	2,620	2,507	2,250	2,502	2,502	2,500	

Cemetery

20 Cemetery Fees	0	500	0	0	350	0	
	0	500	0	0	350	0	

Grants and Donations

54 Capital Schemes	0	0	0	0	0	0	
87 Community Grant/Donations	0	0	1,000	0	0	0	
53 Tree maintenance			0	0	0	0	To remove
88 Milton Charities	0	0	0	0	0	0	Paid into S137 Community Care Grants (£1,000)
44 General maintenance	1,130	1,130	1,130	1,157	1,157	1,157	Reimbursement from CCC for grass cutting
	1,130	1,130	2,130	1,157	1,157	1,157	

Trolley Bus

47 Trolley Bus	900	900	900	900	900	900	
	900	900	900	900	900	900	

Interest

80 CBS Council Saver	1,000	1,448	1,000	985	988	1,000	3.70%
77 CBS General Purpose	150	620	500	72	72	100	2.25%
116 CBS (former S106)	0	0	100	5	5	0	Account closed June 2025
91 United Trust Bond	1,800	4,294	4,301	4,310	4,310	3,510	4.13%
104 Cambridge and Counties Bond	3,230	4,432	3,910	3,910	3,910	3,400	4.35%
81 Hampshire Trust Bank	3,188	4,453	3,096	3,890	3,879	1,845	4.1% £45k
79 Santander	330	363	350	272	345	300	3.32%
112 Redwood Bank	2,210	3,196	3,187	2,961	2,961	2,961	3.75%
	11,908	18,805	16,444	16,404	16,469	13,116	

S106 Interest

78 S106 (CBS)	50	114	0	0	0	0	Account closed June 2025
79 Santander S106 Arts	0	0	0	0	0	0	To be removed
	50	114	0	0	0	0	

S137 Grants and fees

37 Community Care Fees	7,900	8,870	8,500	6,791	8,500	8,500	
38 Community Care Grant	5,411	5,511	9,372	9,579	9,579	8,877	SCDC £6,877, Jean Gallagher Trust, Milton Charities @ £1,000
	13,311	14,381	17,872	16,370	18,079	17,377	

Other Income

103 Other Income	3	0	3	23	23	3	Wayleave £3.45
14 Office sundries		12					Occasional charge back
114 Electricity		532	750	895	1,044	900	NIP electricity feed-in income (paid to MPC as land owner). Sycamores to come
	3	543	753	918	1,067	903	

Cost Centre/Cost Code	2024/2025		2025/2026		2026/2027		Comments
	Budget	Actual	Budget	YTD Actual 31/12/2025	Forecast Outturn	Budget	

Expense

Admin (Fixed Overheads)							
7 Clerk employment costs	21,083	21,059	22,050	14,246	21,441	24,000	Projected 3% increase
113 Agency contingency	3,000	0	3,000	0	0	3,000	Holiday and sickness agency contingency
8 Payroll Dep Clerk/Office support	4,563	4,402	4,515	4,209	4,578	5,000	Projected 3% increase
22 Payroll Highways	5,512	6,101	6,307	4,585	6,571	6,500	Minimum wage increasing from £12.21 to £12.71
60 Payroll Pension (Employer)	0	0	0	0	0	0	Included in total employment costs
4 Elections	250	0	250	0	0	4,500	SCDC suggested cost £4,000 to £4,500
2 Chair Allowance	140	65	140	6	6	140	
3 Councillors Expenses	100	0	100	0	0	100	
72 Clerks expenses	250	0	250	0	0	250	
	34,898	31,626	36,612	23,046	32,596	43,490	

Capital Schemes - Projects

54 Capital Schemes	13,600	20,089	52,000	6,073	40,000	20,000	2024/25 B/F £68,887.72.
	13,600	20,089	52,000	6,073	40,000	20,000	2025/26 Cemetery path and drainage £20k, Edmund Green £8k. 2026/27 Revamp of Faulkner Close £20k

Grants and Donations

87 Community grant	2,200	800	1,000	0	0	1,000	
115 Hardship Grant			300	87	87	0	
	2,200	800	1,300	87	87	1,000	

MCC Costs Contribution

25 MCC Bills Paid	9,678	9,559	5,291	1,051	4,715	10,478	2025/26 - B/F £8,761.16
85 MCC grounds maintenance	17,138	16,977	18,451	12,279	15,000	15,900	Assume 6% increase in costs
86 MCC cleaning	16,951	17,230	18,258	14,857	22,285	23,622	2025-26 B/F £1,435.85 Assume 6% increase in costs
	43,767	43,767	42,000	28,187	42,000	50,000	DW updates based on letter from MCC - AW

Office

9 Photocopying	458	435	473	433	533	560	Assume 5% increase in costs
10 Postage	89	17	25	5	30	30	
12 Stationery	190	259	250	123	250	250	
99 Bank charges	288	198	216	134	200	218	
14 Office Sundries	336	0	150	0	0	150	
15 Telephone / Broadband	989	1,025	1,367	550	825	899	
16 IT Services	267	366	301	210	315	1,000	IONOS website, email and data storage, Parish Online email and web hosting
28 Office expenses	1,212	727	687	326	489	533	
83 Electricity	1,130	1,181	1,041	1,169	1,754	1,912	
	4,959	4,209	4,510	2,949	4,395	5,551	

Cost Centre/Cost Code

2024/2025
Budget Actual

2025/2026
Budget YTD Actual
31/12/2025

Forecast
Outturn

2026/2027
Budget

Comments

Professional

1	CAPALC	1,000	944	950	0	950	950	
5	Insurance	1,100	1,296	1,500	0	1,426	1,500	3 year deal (expire 31/3/2028)
11	Training	1,000	150	500	50	50	500	
13	Subscriptions	1,548	2,257	2,000	762	2,011	2,250	includes ICO £35, Brightpay £139, SLCC £177, Scribe £933, Pension admin £264, , Online Mapping £240
29	Audit Fees	1,000	729	1,100	611	611	1,100	
30	Legal/Land/Survey Solicitors fees	2,500	961	2,500	0	0	2,500	
82	Consultancy	7,200	7,000	200	1,270	1,500	1,000	2025/26 Included IT consultancy
105	Enforcement	5,000	434	5,000	0	0	5,000	
		20,348	13,771	13,750	2,693	6,548	14,800	

Trolley Bus

47	Trolley Bus	1,100	1,440	1,440	1,080	1,440	1,440	
		1,100	1,440	1,440	1,080	1,440	1,440	

Maintenance

21	Bus Shelters	500	553	500	300	400	500	proposed by maintenance committee
23	Seats/Bins	500	225	500	45	100	500	Cleaning
24	Cleaning and Sundries	100	51	100	34	50	100	
44	General Grounds Maintenance	18,789	6,715	26,000	8,340	11,120	20,000	
44	Grass Cutting (CCC reimbursement)	0	0	0	0	0	0	As shown income
45	Play areas	10,000	5,253	4,000	965	1,448	4,000	2025/26 BF £3,468.90 Plus £10k to reserve (contingent liability) - See summary
48	Tomkins Mead	6,500	1,500	3,500	1,750	1,750	4,500	Renovation + £2830 to CSLT for maintenance
53	Tree Maintenance	5,000	4,380	5,000	1,490	2,235	5,000	
94	Equipment Maintenance	250	562	250	211	316	250	To include AEDs
107	Shrub Maint. (Hedges and pathways)	1,000	1,150	0	304	456	0	
108	General Maintenance	500	2,124	500	538	807	750	
110	Paddock Wood Maintenance	500	788	500	959	1,439	1,500	
		43,639	23,301	40,850	14,936	20,121	37,100	

Allotments

17	Allotment Maintenance	2,000	2,145	2,000	820	1,093	2,000	
		2,000	2,145	2,000	820	1,093	2,000	

Cemetery

19	Cemetery Maintenance	3,500	5,636	3,500	5,111	6,815	8,000	
		3,500	5,636	3,500	5,111	6,815	8,000	

2024/2025

2025/2026

2026/2027

Comments

Cost Centre/Cost Code

Budget Actual

Budget

YTD Actual
31/12/2025Forecast
Outturn

Budget

S106

111 S106 Capital projects - Comm. Fac.	4,150	4,233	0	0	0	Account closed
109 S106 Arts	0	0	0	0	0	As above
	4,150	4,233	0	0	0	

S137 Community Care

31 S137: Warden's Mileage	810	498	753	592	1,184	1,243	Assume 5% increase
34 S137: Warden's Phone	286	243	243	250	290	305	Assume 5% increase
46 S137: Warden Sundries	100	0	250	0	0	250	
92 S137: Warden Employment Costs	20,166	21,868	21,525	15,704	24,000	24,720	Projected 3% increase
93 S137: Agency Holiday Cover	2,025	3,238	3,150	2,026	3,000	3,150	Assume 5% increase
	23,387	25,846	25,921	18,572	28,474	29,668	

S137 Other Projects

70 S137: Sundries (other S137 projects)	150	119	250	92	92	250	
	150	119	250	92	92	250	

Youth Services

49 Youth Workers/Courses	6,534	6,384	8,264	6,342	8,864	7,227	33 Sessions @ £208 (included baby sitting course) 2026/27 33 sessions @£219
	6,534	6,384	8,264	6,342	8,864	7,227	

Summary by Cost Centre

	2024/2025		2025/2026		2026/27	
	Budget	Actual	Budget	YTD Actual to 31/12/25	Annual projected	Budget
Income (excluding precept)						
Allotments	2,620	2,507	2,250	2,502	2,502	2,500
Cemetery	0	500	0	0	350	0
Grants and Donations	1,130	1,130	2,130	1,157	1,157	1,157
Trolley Bus	900	900	900	900	900	900
Interest	11,908	18,805	16,444	16,404	16,469	13,116
S106 Interest	50	114	0	0	0	0
S137 Grants and fees	13,311	14,381	17,872	16,370	18,079	17,377
Other Income	3	543	753	918	1,067	903
Total Income (excl. precept)	29,922	38,881	40,349	38,250	40,524	35,953
Expense						
Admin (Fixed Overheads)	34,898	31,626	36,612	23,046	32,596	43,490
Capital Schemes - Projects	13,600	20,089	52,000	6,073	40,000	20,000
Grants and Donations	2,200	800	1,300	87	87	1,000
MCC Costs Contribution	43,767	43,767	42,000	28,187	42,000	50,000
Office	4,959	4,209	4,510	2,949	4,395	5,551
Professional	20,348	13,771	13,750	2,693	6,548	14,800
Trolley Bus	1,100	1,440	1,440	1,080	1,440	1,440
Maintenance	43,639	23,301	40,850	14,936	20,121	37,100
Allotments	2,000	2,145	2,000	820	1,093	2,000
Cemetery	3,500	5,636	3,500	5,111	6,815	8,000
S106	4,150	4,233	0	0	0	0
S137 Community Care	23,387	25,846	25,921	18,572	28,474	29,668
S137 Other Projects	150	119	250	92	92	250
Youth Services	6,534	6,384	8,264	6,342	8,864	7,227
Total Expense	204,232	183,366	232,397	109,987	192,525	220,526
Planned increase to earmarked reserve values						
Capital projects						
Land purchase						
Play areas			10,000	10,000	10,000	10,000
Surplus / -Deficit before reserve adjustments and precept					-162,001	-194,573
Proposed from Capital/Earmarked Reserves					40,087	20,000
Precept			133,000	133,000	133,000	143,000
Surplus / -Deficit on General Reserve			-41,310	-11,485	-69,048	-31,573
Council tax			Band D increase			
				7.12%	80.44	5.35

Reserves	From Annual Reports			Forecast	Forecast	To / -from reserves	2025-26	2026-27
	2022-23	2023-24	2024-25	2025-26	2026-27			
Capital	230,000	228,528	259,172	219,172	199,172	Capital expense	-40,000	-20,000
Earmarked								
Land purchase				0		Land purchase		
Play Areas				10,000	20,000	Future Liabilities		
History	203	203	203	203	203	History	0	0
S106 Com	5,584	4,000	0	0	0	S106 Comm Fac	0	0
S106 Arts	45,227	18,319	0	0	0	S106 Arts	0	0
Hardship		300	300	213	213	Hardship Fund	-87	0
General	226,280	218,374	130,000	141,086	109,513	General	11,086	-31,573
Total	507,294	469,725	389,675	370,674	329,101	Balance	370,674	329,101

Reserves include aim to purchase recreational land as it becomes available

Precept History

	Precept	Tax Base	Band D
2026/27	143,000	1,777.80	80.44
2025/26	133,000	1,771.10	75.09
2024/25	133,000	1,756.40	75.72
2023/24	133,000	1,757.20	75.69
2022/23	133,000	1,752.60	75.89
2021/22	133,000	1,761.50	75.50

Forecast

s137 rate

2026/2027
2025/2026
2024/2025

£

electors

S137 limit

Forecast

+3.8%

see note

CommCare

2026/2027
2025/2026
2024/2025
2023/2024

Net cost

% of precept

Forecast

Note: ONS reports 12 month inflation rate to September 2025 as 3.8%

Milton Parish Council
Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 08/07/2026)

Admin (Fixed Overheads)		Last Year 2025-2026				Current Year 2026-2027				Next Year	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
Code Title											
2 Chair Allowance				140.00	6.00					140.00	
3 Councilor expenses				100.00						100.00	
4 Elections				250.00					4,500.00		
7 Clerk employment cos				22,050.00	19,905.28				24,000.00	5,651.51	
8 Payroll Dept Clerk				4,515.00	5,292.07				5,000.00	1,133.60	
22 Payroll Highways				6,307.00	6,164.51				6,500.00	1,766.11	
72 Clerks expenses				250.00					250.00	64.93	
113 Agency Contingency				3,000.00					3,000.00		
SUB TOTAL				36,612.00	31,367.86				43,490.00	8,616.15	8,616.15

Allotments		Last Year 2025-2026				Current Year 2026-2027				Next Year	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
Code Title											
17 Allotment Maintenance			1,792.00	2,000.00	819.66					2,000.00	1,307.58
18 Allotments Rents		2,250.00	2,541.00		21.00	2,500.00	20.00		20.00		
SUB TOTAL		2,250.00	4,333.00	2,000.00	840.66	2,500.00	20.00		20.00	2,000.00	1,307.58

Capital Schemes -		Last Year 2025-2026				Current Year 2026-2027				Next Year	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
Code Title											
54 Capital Schemes				50,000.00	8,039.50				20,000.00	19,370.00	19,370.00

Milton Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 08/07/2026)

SUB TOTAL			Last Year 2025-2026				Current Year 2026-2027				Next Year			
			Receipts		Payments		Receipts		Payments		Receipts		Payments	
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
19	Cemetery Maintenance				6,000.00	5,182.48			8,000.00	1,742.56			1,742.56	
20	Cemetery Fees			500.00			650.00							
SUB TOTAL				500.00	6,000.00	5,182.48	650.00		8,000.00	1,742.56			1,742.56	
Grants and Donations			Receipts		Payments		Receipts		Payments		Receipts		Payments	
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
87	Community grant / Doi			3,000.00					1,000.00	3,000.00			3,000.00	
88	Milton Charities													
115	Hardship Grant				300.00	87.47								
SUB TOTAL				3,000.00	300.00	87.47			1,000.00	3,000.00			3,000.00	
Interest			Receipts		Payments		Receipts		Payments		Receipts		Payments	
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
77	Interest CBS General		500.00	71.72			100.00							
79	Interest Santander		350.00	343.24			300.00	72.65						
80	Interest CBS Council		1,000.00	984.97			1,000.00							
81	Interest Hampshire Tr		3,096.00	3,889.66			1,845.00							
91	Interest United Trust B		4,301.00	4,309.81			3,510.00							

Milton Parish Council
Detailed Budget Summary
All Cost Centres and Codes (Between 01/04/2026 and 08/07/2026)

	Last Year 2025-2026				Current Year 2026-2027				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
104 Cambridge and Count	3,910.00	3,910.00										
112 Interest Redwood Ban	3,187.00	2,961.47										
116 Interest CBS (ex S10t	100.00	4.60										
SUB TOTAL	16,444.00	16,475.47			13,116.00	72.65	72.65					

Maintenance	Last Year 2025-2026				Current Year 2026-2027				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
21 Bus Shelters			500.00	300.00			500.00	100.00			100.00	100.00
23 Seats and Bins			500.00	44.85			500.00	286.94			286.94	286.94
24 Cleaning and Sundries			100.00	33.65			100.00	13.95			13.95	13.95
44 General Grounds Mair	1,130.00	1,156.56	22,500.00	8,720.00	1,157.00	1,183.73	20,000.00	2,780.00			2,780.00	2,780.00
45 Play areas			4,000.00	4,855.83			4,000.00					
48 Tomkins Mead			3,500.00	1,750.00			4,500.00	2,830.00			2,830.00	2,830.00
53 Tree Maintenance			5,000.00	2,510.00			5,000.00					
94 Equipment Maintenance			250.00	354.40			250.00					
95 Highway Maintenance												
107 Shrub Maintenance				304.00								
108 General Maintenance			500.00	538.20			750.00	592.02			592.02	592.02
110 Paddock Wood			1,500.00	1,209.20			1,500.00	192.46			192.46	192.46
118 Watercourse Maintenance				10,000.00								
SUB TOTAL	1,130.00	11,156.56	38,350.00	20,620.13	1,157.00	1,183.73	37,100.00	6,795.37			6,795.37	6,795.37

MCC Costs Contribution	Last Year 2025-2026				Current Year 2026-2027				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
25 MCC Bills Paid			5,291.00	15,659.96			10,478.00	10,381.28			10,381.28	10,381.28

Milton Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 08/07/2026)

Office Code Title	Last Year 2025-2026			Current Year 2026-2027			Next Year		
	Receipts		Payments	Receipts		Payments	Receipts		Payments
	Budget	Actual	Budget	Budget	Actual	Forecast	Budget	Actual	Forecast
85 MCC grounds mainter			18,451.00	14,204.20			15,900.00	4,094.00	4,094.00
86 MCC cleaning			18,258.00	19,902.63			23,622.00	3,610.04	3,610.04
SUB TOTAL			42,000.00	49,766.79			50,000.00	18,085.32	18,085.32
Office Code Title	Receipts		Payments	Receipts		Payments	Receipts		Payments
	Budget	Actual	Budget	Budget	Actual	Forecast	Budget	Actual	Forecast
9 Photocopying		11.30	473.00	566.70			560.00	145.71	145.71
10 Postage			25.00	44.36			30.00		
12 Stationery		27.95	250.00	142.75			250.00	17.35	17.35
14 Office Sundries			150.00	16.59			150.00		
15 Telephone / Broadban			1,367.00	759.27			899.00	223.65	223.65
16 IT Services			301.00	289.57			1,000.00	249.91	249.91
28 Office expenses			687.00	326.00			533.00		
83 Electricity			1,041.00	1,784.69			1,912.00	508.86	508.86
99 Bank charges			218.00	176.35			218.00	45.30	45.30
117 Office Maintenance				245.00					
SUB TOTAL		39.25	4,512.00	4,351.28			5,552.00	1,190.78	1,190.78

Other Income Code Title	Last Year 2025-2026			Current Year 2026-2027			Next Year		
	Receipts		Payments	Receipts		Payments	Receipts		Payments
	Budget	Actual	Budget	Budget	Actual	Forecast	Budget	Actual	Forecast
103 Other income	3.45	23.32		3.00					
114 British Gas Smart Exp	900.00	915.67		900.00	274.37				
					274.37				

Milton Parish Council
Detailed Budget Summary
All Cost Centres and Codes (Between 01/04/2026 and 08/07/2026)

	Last Year 2025-2026				Current Year 2026-2027				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
	133,000.00		133,000.00		143,000.00		71,500.00		143,000.00		71,500.00	
SUB TOTAL	903.45	938.99			903.00	274.37		274.37				
Precept	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
	133,000.00		133,000.00		143,000.00		71,500.00		143,000.00		71,500.00	
	133,000.00		133,000.00		143,000.00		71,500.00		143,000.00		71,500.00	
56 Precept												
SUB TOTAL	133,000.00	133,000.00			143,000.00	71,500.00		71,500.00				
Professional	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
	950.00		1,500.00		950.00		1,500.00		950.00		1,500.00	
	950.00		1,500.00		950.00		1,500.00		950.00		1,500.00	
1 CAPALC												
5 Insurance												
11 Training												
13 Subscriptions												
29 Audit Fees												
30 Legal/Land/Survey So												
82 Consultancy												
105 Enforcement												
SUB TOTAL	13,750.00	4,456.16			14,800.00	6,198.17		6,198.17				

S106	Last Year 2025-2026				Current Year 2026-2027				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
	78	Interest CBS S106	37.37									

Milton Parish Council
Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 08/07/2026)

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Milton Parish Council
Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 08/07/2026)

Code	Title	Last Year 2025-2026				Current Year 2026-2027				Next Year	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
47	Trolley Bus	900.00	900.00	1,440.00	1,320.00	900.00	900.00	1,440.00	300.00	300.00	
SUB TOTAL		900.00	900.00	1,440.00	1,320.00	900.00	900.00	1,440.00	300.00	300.00	

VAT repayment

Code Title
69 VAT

SUB TOTAL

16

Code	Title	Last Year 2025-2026				Current Year 2026-2027				Next Year	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
49	Youth Workers/Course		79.04	8,264.00	8,838.00						
SUB TOTAL			79.04	8,264.00	8,838.00						

Z - unused codes

Code Title
59 Payroll Pension (Empl
60 Payroll Pension (Empl
100 S137: Warden's Pensi
101 S137: Warden's Pensi

Code	Title	Last Year 2025-2026				Current Year 2026-2027				Next Year	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
59	Payroll Pension (Empl										
60	Payroll Pension (Empl										
100	S137: Warden's Pensi										
101	S137: Warden's Pensi										

Milton Parish Council
Detailed Budget Summary
All Cost Centres and Codes (Between 01/04/2026 and 08/07/2026)

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Milton Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

Admin (Fixed Overheads)		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
2	Chair Allowance				140.00		140.00
3	Councillor expenses				100.00		100.00
4	Elections				4,500.00		4,500.00
7	Clerk employment costs				24,000.00	5,651.51	18,348.49
8	Payroll Dept Clerk				5,000.00	1,133.60	3,866.40
22	Payroll Highways				6,500.00	1,766.11	4,733.89
72	Clerks expenses				250.00	64.93	185.07
113	Agency Contingency				3,000.00		3,000.00
					43,490.00	£8,616.15	34,873.85

Allotments		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
17	Allotment Maintenance				2,000.00	1,370.88	629.12
18	Allotments Rents		2,500.00	20.00			-2,480.00
			2,500.00	£20.00	2,000.00	£1,370.88	-1,850.88

Capital Schemes - Projects		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
54	Capital Schemes	18,950.00			20,000.00	19,370.00	19,580.00
		£18,950.00			20,000.00	£19,370.00	19,580.00

Cemetery		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
19	Cemetery Maintenance				8,000.00	1,742.56	6,257.44
20	Cemetery Fees			650.00			650.00
				£650.00	8,000.00	£1,742.56	6,907.44

Grants and Donations		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
87	Community grant / Donat				1,000.00	3,000.00	-2,000.00
88	Milton Charities						
115	Hardship Grant						
					1,000.00	£3,000.00	-2,000.00

Interest		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
77	Interest CBS General Purp		100.00				-100.00
79	Interest Santander		300.00	72.65			-227.35
80	Interest CBS Council Save		1,000.00				-1,000.00
81	Interest Hampshire Trust		1,845.00				-1,845.00
91	Interest United Trust Bond		3,510.00				-3,510.00
104	Cambridge and Counties F		3,400.00				-3,400.00
112	Interest Redwood Bank		2,961.00				-2,961.00
116	Interest CBS (ex S106)						
			13,116.00	£72.65			-13,043.35

Maintenance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
21	Bus Shelters				500.00	200.00	300.00
23	Seats and Bins				500.00	286.94	213.06
24	Cleaning and Sundries				100.00	13.95	86.05
44	General Grounds Mainten.		1,157.00	1,183.73	20,000.00	2,780.00	17,246.73

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Milton Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

<u>Cost Centre Name</u>				
45 Play areas		4,000.00	1,900.05	2,099.95
48 Tomkins Mead		4,500.00	2,830.00	1,670.00
53 Tree Maintenance		5,000.00		5,000.00
94 Equipment Maintenance		250.00		250.00
95 Highway Maintenance				
107 Shrub Maintenance		750.00	592.02	157.98
108 General Maintenance		1,500.00	192.46	1,307.54
110 Paddock Wood				
	1,157.00	£1,183.73	37,100.00	£8,795.42
				28,331.31

<u>MCC Costs Contribution</u>					
<u>Code Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
25 MCC Bills Paid	-649.80			10,478.00	10,381.28
85 MCC grounds maintenanc	1,275.00			15,900.00	4,094.00
86 MCC cleaning	1,805.02			23,622.00	5,415.06
	£2,430.22			50,000.00	£19,890.34
					32,539.88

<u>Office</u>					
<u>Code Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
9 Photocopying				560.00	310.69
10 Postage				30.00	
12 Stationery				250.00	17.35
14 Office Sundries				150.00	
15 Telephone / Broadband				899.00	223.65
16 IT Services				1,000.00	249.91
28 Office expenses				533.00	
83 Electricity				1,912.00	508.86
99 Bank charges				218.00	45.30
117 Office Maintenance					98.50
				5,552.00	£1,454.26
					4,097.74

<u>Other Income</u>					
<u>Code Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
103 Other income		3.00			
114 British Gas Smart Export F		900.00	274.37		
		903.00	£274.37		
					-3.00
					-625.63
					-628.63

<u>Precept</u>					
<u>Code Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
56 Precept		143,000.00	71,500.00		
		143,000.00	£71,500.00		
					-71,500.00
					-71,500.00

<u>Professional</u>					
<u>Code Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
1 CAPALC	977.34			950.00	977.34
5 Insurance				1,500.00	1,723.31
11 Training				500.00	275.00
13 Subscriptions				2,250.00	371.60
29 Audit Fees				1,100.00	
30 Legal/Land/Survey Solicit				2,500.00	1,420.00
82 Consultancy				1,000.00	
105 Enforcement				5,000.00	1,630.92
	£977.34			14,800.00	£6,398.17
					9,379.17

<u>S106</u>					
<u>Code Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
78 Interest CBS S106					

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Milton Parish Council
Net Position by Cost Centre and Code - All Cost Centres and Codes

Cost Centre Name

109 S106 Arts
 111 S106 - Comm Fac

S137 Community Care**Code Title**

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			1,243.00	163.80	1,079.20
31 S137: Warden's Mileage			305.00	60.24	244.76
34 S137: Warden's Phone	8,500.00	2,101.00			-6,399.00
37 Community Care fees	8,877.00	8,981.00			104.00
38 Community Care Grant			250.00		250.00
46 S137: Sundries (Warden)			24,720.00	5,783.25	18,936.75
92 S137: Warden Employer			3,150.00	1,578.02	1,571.98
93 S137: Agency Holiday Cov					
	17,377.00	£11,082.00	29,668.00	£7,585.31	15,787.69

S137 Other Projects**Code Title**

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			250.00		250.00
70 S137: Sundries (other proj)			250.00		250.00

Trolley Bus**Code Title**

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	900.00	900.00	1,440.00	480.00	960.00
47 Trolley Bus	900.00	£900.00	1,440.00	£480.00	960.00

VAT repayment**Code Title**

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
69 VAT					

Youth Services**Code Title**

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			7,227.00	2,354.00	4,873.00
49 Youth Workers/Courses			7,227.00	£2,354.00	4,873.00

Z - unused codes**Code Title**

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
59 Payroll Pension (Employer)					
60 Payroll Pension (Employer)					
100 S137: Warden's Pension (					
101 S137: Warden's Pension (					

NET TOTAL

£22,357.56 178,953.00 £85,682.75 220,527.00 £81,057.09 68,557.22

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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