

**Minutes of the Meeting of Milton Parish Council held on
Monday 4 October 2021 at 7:30pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), J E Coston (JEC), P Ellwood (PE), R Farrington (RF),
A Bradnam (AB), D Owen (DO), A Markham (AM), A Latchem (AL)

In Attendance: S Corder (Clerk), P Bearpark (District Councillor)

1 Apologies for absence

A Horne (personal)

2 To APPROVE the minutes of the meeting held on Monday 6 September 2021

JEC Proposed to accept the minutes of Monday 6 September 2021 as a true record – PE Seconded: 7 In Favour –
1 Abstention **AGREED**

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: RF – Item 14, personal interest

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

No public attended

HMS welcomed Paul Bearpark (District Councillor) to the meeting

5 Clerk's/Chairman's Report and Works Schedule

Works Schedule: Gunnell Close/Woodman Way – An email had been sent to County Highways from the Milton Cycling Campaign asking for the barriers at Gunnell Close/Woodman Way and The Oaks/The Elms to be removed or altered. A 21 day works order was put in place by County Highways. Requests from both the Clerk and AB to cancel the 21 day works order was sent as MPC are not in favour of removal and are in the process of sourcing quotes for increasing the distance between the Gunnell Close barriers. MPC have been informed that the works order has been cancelled. Clerk to confirm with N Burdon (Highways) next steps to be taken. AB to follow-up with N Burdon re communications between MPC, Milton Cycling Group and County Highways

Landbeach Road bus stop – project completed.

A14 Legacy Fund project for crossing at Fen Road – Clerk to chase up mid-October if nothing has been heard back.

Gypsy, Roma & Traveller Inclusion Workshop – Email update: SCDC (20/7/21) Delayed due to changes in the law

Deeds missing – Coles Road playing field – Previous advice that MCC had to register the land was incorrect: Ashtons Legal are in the process of registering the land for MPC

The Sycamores Rec play equipment– Update: The Roundabout is still fenced off whilst recently laid grass seed takes

Pop-up cycle Lane, Cambridge Road – AB: No update on date for removal of the pop-up cycle lane

Request for 20mph speed limit on Cambridge Road/High Street – Being discussed via the Working Group. HMS attended a Zoom meeting with 20s Plenty for Cambridgeshire. Everyone is encouraged to lobby their County Councillors to bring this into the budget this year. AB reported that the County Council are considering options to take this forward.

Land under the A10/Butt Lane Footbridge – Fly tipping has been reported to County Highways report a fault

Eddies Artworks - HMS reported that she and RF had met with Mark Briggs from Eddies Artworks regarding their request for a lease for the Youth Centre Building, and now await further information from them.

Ongoing Projects List – reviewed list

6 Planning

The minutes of the Planning meeting of Monday 20 September 2021 were received

New:

21/1229/TTCA (tree work) – 1 Willow Crescent, Milton – T1 Sycamore: Fell - Tree is full of decay and has very weak regrowth after last re-pollard **AB (MPC Tree Warden) to check works required and send any comments in to Greater Cambridge Shared Planning (SCDC)**

21/03953/FUL – 26 Butt Lane, Milton – Erection of 1 no. dwelling and garage following demolition of the existing domestic garage **HAS NO RECOMMENDATION – Clerk to check if local residents have been informed on this planning application**

21/04152/FUL – 37 High Street, Milton – Change of use from Guesthouse accommodation to part education/office

use **HAS NO RECOMMENDATION** – Comment: Education and office use is acceptable but because of the small amount of parking space 100% office space would not be acceptable
20/04010/CONDA – Land South West of Milton Park & Ride, Butt Lane, Milton – Submission of details required by condition 22 (surface water drainage) of planning permission 20/04010/FUL **FOR INFORMATION ONLY**

7 Maintenance

The minutes of the Maintenance meeting of Monday 20 September 2021 were received

Daffodils - JEC asked for an update on the purchasing of £60 of daffodils and if Tesco had agreed to help or donate daffodils. No daffodil bulbs had been purchased – clerk to follow up for this years planting.

8 Capital Projects Working Group – Project Report

To **DISCUSS** the way forward to progress with the Bus Shelter Art idea. PE: The idea is to ask groups like Milton Primary School/clubs/societies, The History Group and local artists to submit pieces of artwork for each of the 3 bus stops along Cambridge Road. A theme for each one. Milton Residents would be invited to an exhibition where they can choose their favourite ones. **AGREED** that the group should progress with this and bring any submission to go in the next Village View to the Parish Council meeting on 1st November for approval.

Christmas lights – as highway permissions are needed it was accepted that the new power supplies would not be ready for this Christmas.

9 Cemetery Advisory Committee

To **ACCEPT** amended wording to clarify the Cemetery Policy & Regulations

Minor amended wording was suggested to clarify certain points in the Policy: Milton refers to Milton Civil Parish. To add “exceptions may be made for serving military who previously satisfied the requirements” for interment or an ashes plot, fee for interment of ashes in an existing grave had been missed off the schedule – **DO Proposed to accept those changes – JEC Seconded ALL AGREED**

Consistent changes to be made in the Application Form and the Clerk’s Procedure.

10 Bills for Payment and Money Received

To **CONFIRM** bills for payment – **HMS PROPOSED to pay the invoices 172 to 205 and voucher 156 – Ashtons (delayed from September meeting for clarification). Vouchers 170 and 171, Wicksteed – Have been approved for payment as ROSPA inspection received was satisfactory – RF Seconded ALL AGREED**

11 Buchans Grass Cutting Contract

To **CONSIDER** letter received from Buchans asking for an extension to the current contract

HMS suggested to defer the renewal of the contract by one year to April 2023 in recognition of the last 18 months Covid situation. Clerk to confirm with Internal Auditor if this can be done. **RF Proposed – JEC Seconded ALL AGREED**

12 Armistice Day Arrangements and Poppies

To **CONSIDER** to:

a. arrange the Armistice gathering for 11:00am on 11 November 2021 at the War Memorial,

b. order two poppy wreaths, one for a village representative who would speak and the other for the Chairman to lay on behalf of the PC

c. to donate £50 to poppy appeal for wreaths

ALL AGREED subject to Covid regulations and a risk assessment

AGREED AB as Chair of South Cambs to also lay a wreath

Item 20 County Councillor Report discussed next

(AB left 9pm)

13 Urban & Civic Proposed Cycle Route – Milton

Update from 20mph Working Group on proposed cycle route plans

AM explained that the 20mph Working Group has been working on the Milton cycle route plan to incorporate MPC suggestions with Urban & Civic’s proposals. This would include a 2 way cycle path through Cambridge Road/High Street, 4m wide wherever possible.

AM to try to arrange a meeting re cycle routes

14 Milton Parish Council Office Heating

To **CONSIDER** quote from Abbot Electrical to replace storage heater £762.93

JEC Proposed to accept the quote - DO Seconded - AGREED (RF Abstained)

15 Six Free Trees Scheme – South Cambs District Council

To **CONSIDER** which six free trees to apply for and location

JEC suggested to apply for the one larger free tree to be planted at the Humphries Way/A10 junction and HMS suggested a Wild Cherry - DO Seconded AGREED

16 Local Government Street Trading Public Notice

Information from South Cambs District Council adopting the Local Government (Miscellaneous Provisions) Act 1982 for the whole of the South Cambridgeshire District was received, laying out the proposal to make all streets consent streets where any food traders will need to apply for a licence to trade in the village.

17 The Connections Bus Project

The Youth Club Summary Report – Summer Holidays 2021 was received

18 Community Gritting scheme Winter 2021/22

To **CONSIDER** specific gritting routes and recruiting volunteers – **HMS suggested the A10 footbridge ramps is an area that needs to be covered. Clerk to put request for volunteers on the MPC Facebook page**

19 Milton Community Centre Report – September 2021

Maintenance: The 5 year fixed electrical test and PAT testing is under way and we have had the Fire Alarm, CCTV System, Intruder Alarms and Fire Extinguishers all serviced.

Bookings: We now have 45 regular groups and classes using our indoor facilities and continue to see an increase in requests for bookings. We now have more regular indoor users than before COVID and have seen the return of all but 2 of our previous users due to them stopping their classes.

In addition to regular groups we have had bookings with Cambs Hearing, Blind Veterans UK and Falls Prevention Service.

Kids-R-U's are still running Wraparound School Club sessions each weekday in the Annexe. Eddies Art Works continue to use The Youth Building at the Sycamores every week Monday to Friday. We have also seen the return of the Youth Club at the Youth Building on a Tuesday evening.

The 5-a-side pitch continues to be popular in the weekday evenings with a mixture of both adult and children usage and we now have 14 regular weekly bookings for it.

The recreational spaces have now passed over to football and netball. We now have 18 children's football teams and 2 adult teams using the facilities. The South Cambs Adult Friendly Netball League is also returning to Coles Road in October.

Crime and Vandalism: There has been no crime to report and we have seen a decrease in vandalism. We have had issues with anti-social behavior near the Annexe reported by Kids R Us and we regularly see litter from recreational drug use at Coles Road and The Sycamores.

20 County Councillor Report for Parish Council meetings in September 2021 - Cllr Anna Bradnam (Tabled)

Amey Waste Treatment Facility, Waterbeach - an upgrade to comply with revised emissions limits.: In 2008, the County Council started a 28-year Waste Private Finance Initiative (PFI) Contract with its Contractor, Donarbon Waste Management, which was later acquired by Amey. The Waste PFI Contract includes services to treat food including garden waste using **an In-Vessel Composting (IVC) facility** and residual waste using a **Mechanical Biological Treatment (MBT) facility**, both located at the Waterbeach Waste Management Park. On 16 September the Environment and Green Investment Committee agreed the recommended options and the necessary expenditure to ensure the processing facilities are compliant with the IED and Environmental Permits to allow continued operation and treatment of waste collected at Household Recycling Centres and by city and district councils. In due course, this should reduce the odour nuisance we have experienced locally. You can read the committee paper here [Document.ashx\(cmis.uk.com\)](http://Document.ashx(cmis.uk.com))

Wastewater Treatment Plant Relocation: The County Council has been preparing its response to the consultation.

Vaccine boosters: The Government has announced that some people will be eligible for booster vaccinations. If you are over 50 or clinically extremely vulnerable, then you will be invited to get your booster vaccination by your GP or through the national booking service. If you are eligible because of your role as a health and social care worker then you will receive a letter shortly from your local authority setting out how to book for your vaccine.

NHS restructure & collaboration with County and District Councils

You may have read about the replacement of NHS 'Clinical Commissioning Groups' by the new 'Integrated Care System (ICS)' structure that comes into force next April. This is occupying considerable time and effort, as the County Council's statutory social care role means much joint working with the NHS

Recently GPs have joined up into **Primary Care Networks** (in Cambridgeshire and Peterborough there are 21 PCNs. Milton Surgery is part of the Cambridge Northern Villages PCN

Combined Authority News – transport and climate action

Mayor Nik Johnson is moving forward with bus franchising proposals. Currently 90% of bus services are commercial and councils therefore have no control over their routes, frequencies or fares. We urgently need at least a 24% shift to public transport from cars to reduce carbon emissions significantly and this won't happen unless we have attractive public transport alternatives. Bridget Smith has been appointed Lead Councillor for Climate Change, though consensus on action has been hard to reach. There will be a new Career Hub.

Welcoming Afghan Refugees: Thank you to local residents who have been in touch asking how they can support Afghan refugee families. The District and County Councils are working together to offer homes to three families escaping the terror in Afghanistan, using houses available through SCDC's private rental housing company. The County Council with specialist charities will make sure that these people have the access they need to support, education and health services so that they can start to rebuild.

Education Organisation Plan for Cambridgeshire has been updated for 2021-22

<https://www.cambridgeshire.gov.uk/residents/working-together-children-families-and-adults/strategies-policies-and-plans/strategies-for-schools-and-learning>)

This document provides details of the Council's responsibilities towards childcare and education for the 0-19 age range, and up to the age of 25 for children and young people with Special Educational Need and Disability (SEND). It gives an overview of the projects which have been carried out in the last two years, as well as providing details of current pressures and our planned response to them.

The Early Years chapter also highlights where housing development is planned, and the additional childcare which may be required as a result.

All pupils and libraries to receive a new book on domestic abuse: Cambridge writer and illustrator Pam Smy's latest story, "The Hideaway", focuses on a child who runs away from home as he cannot bear the domestic abuse taking place between his mother and step-father.

County Council's New Shire Hall, Alconbury: Based at Alconbury Weald off the A1 toward Peterborough, there are no viable public transport connections from most parts of the county, a concern that that was raised at the time the location was first considered. It contains no space large enough for the Council to meet there.

External review of This Land is underway : A review of This Land, Cambridgeshire County Council's arm's length property development company, will be complete by November 2021.

Covid-19 cases in Cambridgeshire are still high, with the worst rates now North of us, and largely amongst mid-teenagers.

- 21 **District Councillors Report September 2021 Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth (Tabled) SCDC Business Support Team** The Council's Business Support Team is helping business access the services they need to grow. The team is holding a free to attend drop in session in Cambourne **on 20 October 12:30pm to 2:30pm** so you can meet the team and find how they can help you. Email openforbusiness@scambs.gov.uk to arrange an appointment if you have a specific issue you want to talk to us about.

"Visit South Cambs" : A new website – www.visitsouthcambs.co.uk – launched this month and local residents are encouraged to use the new website to explore, discover and enjoy what South Cambridgeshire has to offer in terms of activities, places to eat, cultural attractions and green spaces. The new website also provides B&B, camping, hotel and self-catering listings, making it easier for visitors to find a place to stay to make the most of the district. Listing on the website is free for local businesses.

End of shielding: Government ministers recently decided to end the option of advising Clinically Extremely Vulnerable individuals to shield, and to close the Shielded Patient List (SPL) and end the Shielding Programme as a contingency support offer. This means people previously identified as CEV will not be advised to shield in the future,

and the Government will not be providing specific national guidance for them to follow.

Invitation to a Celebration of Diversity to mark National Hate Crime Awareness Week & Black History Month 2021: Colleagues at Cambridgeshire Constabulary are looking for volunteers to speak/perform at an evening event on 12 October at Peterborough Cathedral, to mark both National Hate Crime Awareness Week and Black History Month 2021. If this is of interest to you or you would like to put someone else forward, please contact Tiff Lane, Action Against Hate Co-ordinator at Cambridgeshire Constabulary.

British East and Southeast Asian Heritage Month: The Council is supporting and promoting British East and Southeast Asian Month, at a time when we welcome those with Hong Kong British Nationals Overseas passports to our village and towns.

Civil Parking Enforcement – update: The District Council is working alongside Cambridgeshire County Council and the Greater Cambridge Partnership to improve the way illegal parking is tackled in the area. The audit of the current condition of the lines and signs relating to parking will begin on 8 October and will take around six weeks.

Vaccinations for school children aged 12 to 15 years old: The Government has announced that healthy school-aged children aged 12 to 15 are eligible to have their vaccine. For healthy children of this age group in South Cambridgeshire, their vaccinations are being offered by schools' immunisation teams. These are the teams who usually do school-based immunisations. In our location this project is being run by Hertfordshire and East Anglia Community and School Age Immunisation Service. Within the next week, families should start receiving a letter detailing when their child's school's clinics will be held. Queries can be directed to the Hertfordshire and East Anglia Community and School Age Immunisation Service at hct.csaiscambspb@nhs.net and 0300 555 5055 (select option 1).

For 12-15 year olds who are from CEV/immunosuppressed households, if the child/young person attends a special school in Cambridgeshire and Peterborough, they will be contacted by their school offering a date for vaccination in the school setting. Otherwise, parents/carers of eligible children will shortly receive a letter from their GP Practice with details of where they can be vaccinated.

Alternative provision will be arranged for children who are home-schooled, in secure services or in specialist mental health settings.

SCDC Growth Fund Grants

[Growth Fund grant scheme - South Cambs District Council \(scambs.gov.uk\)](https://www.scambs.gov.uk)

Businesses looking for help to scale up and grow can now apply for financial support from our new South Cambridgeshire Growth Fund, funded by the Government's [Additional Restrictions Grant](#).

We are delighted that no less than **eight** businesses in Milton and Waterbeach Ward have been awarded grants from the Growth Fund up until mid-September.

The scheme is open to micro and SME applicants from any sector. They could be pandemic start-ups or established businesses looking to expand. A one-off grant of between £1,000 to a maximum of £50,000 will be awarded to successful applicants.

22 Correspondence

Integrated Highways Management Centre – Incident report August 2021 (emailed to Councillors)

Oxford Cambridge Arc Consultation: The consultation: www.gov.uk/government/consultations/creating-a-vision-for-the-oxford-cambridge-arc closes 12 October 2021

Request for cycle stand at Landbeach Road Bus Stop – Email received from a resident of Landbeach asking if a cycle stand could be placed at the Landbeach Road bus stop – **Passed to Milton Cycling Campaign**

23 Dates of next meetings

Wednesday 6 October 2021 – Community Care 11:30am

Monday 18 October 2021 – Planning 7pm – Finance & Administration 7:45pm

Monday 1 November 2021 – Parish Council

Meeting closed at 9:35pm Signed: Date: