

**Minutes of the Meeting of Milton Parish Council held on  
Monday 21 June 2021 at 7:30pm in the Lounge Milton Community Centre**

**Present:** H Smith (Chair) (HMS), J E Coston (JEC), P Ellwood (PE), A Horne (AH), R Farrington (RF), A Latchem (AL), A Bradnam (AB), D Owen (DO)

**In Attendance:** S Corder (Clerk)

**1 Apologies for absence**

D Wildman (personal), J Rippeth (District Councillor – personal)

**2 To APPROVE the minutes of the meetings held:**

**Monday 12 April 2021, Monday 4 May 2021, Monday 10 May 2021 and Wednesday 2 June 2021**

HMS minor amendments required to 10 May 2021 minutes – Item 4 “Emailed to Email”. Item 5 add “footway Cowley Road.” JEC Proposed to accept the minutes with the amendments – AB Seconded **ALL AGREED**

**3 Declarations of interest and dispensation**

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

**4 Public Participation – members of the public are invited to speak**

No members of the public attended

**5 Clerk’s/Chairman’s report:**

**From previous meetings:**

**A10 Trees** – See Works Schedule

**Gypsy, Roma & Traveller Inclusion Workshop** – Awaiting receipt of Toolkit (next steps to take)

**Deeds missing** – Ashtons Solicitors awaiting for a copy of the sports pitch deed to be sent from the Land Registry

**A14 Parish Legacy Fund** – See Works Schedule

**The Sycamores Rec play equipment– Update:** Installation works started on 17 May 2021. Double slide due to be installed week of 21 June 2021. The agreed grounds works will also start on 21 June 2021. The area will be fenced off for at least 6 weeks for the turf to take. DW and RF agreed to the extra cost of £50 per week for hiring the fencing for this period.

**Gunnell Close Dual Use Path Barriers** – Clerk to seek clarification from County Highways on spacing required between the chicanes for use by cargo bikes, trailers etc. AB received a message from J Rutherford – County Highways saying that the gap should be 4 metres between the bollards for cargo bike etc to access.

**Fen Road Dirt Track** – Has now been removed by the owner of the field as a requirement of the Enforcement notice

**Pop-up cycle Lane, Cambridge Road** – AB: No further update received

**Request for 20mph speed limit on Cambridge Road/High Street** – Being discussed via the Working Group

**Land under the A10/Butt Lane Footbridge** – Email sent 09/03/21 to SCDC Environmental and CCC Minerals and Waste reporting issues of fly tipping in both fields. Email received 25/03/21 from SCDC Enforcement

Officer/Environment – Complaint will be investigated. Emailed received 8/6/21 from SCDC Enforcement Officer – “I cannot make a private landowner clear up their property. If it is so bad that a pest or rodent infestation will result, then Environmental Health may be able to assist in this. If land has had fly tipping on it, I can investigate that if there are witnesses or evidence to follow up but I cannot arrange for the cleaning of that waste”. **Clerk to reply to the email informing that rats have been reported on the site.**

**6 Planning**

The Minutes of the Planning meetings of Monday 17 May 2021 and 7 June 2021 were received.

**7 Maintenance**

The minutes of the Maintenance meeting held on Monday 26 April 2021 were received

**8 Bills for Payment and Money Received**

To **CONFIRM** bills for payment – HMS **PROPOSED** to pay Vouchers 37–83 and voucher 24 (to ratify from 10 May 2021 meeting)– ICCM Cemetery training for the Clerk – JEC Seconded **ALL AGREED**

- 9 To CONSIDER** acceptance of the amended Social Media Policy  
HMS Proposed to accept the policy – PE Seconded **ALL AGREED**
- 10 To CONSIDER** acceptance of the amended Cemetery Policy  
HMS – minor amendments required at 10.3 a – add “from ground level”  
JEC Proposed to accept the Cemetery Policy with the added wording – AH Seconded **ALL AGREED. Clerk to double check with ICCM the minimum allowable depth of the top of the coffin below ground level interment.**  
The Procedure Flow Chart, Internment Booking Form, Memorial Application and Cemetery Layout Plan were previously accepted at the March 2021 Maintenance meeting.
- 11 To CONSIDER request for burial of Ashes**  
A request from a non-Milton resident was received for a burial of ashes. Request was denied due to no previous link to Milton.
- 12 To CONSIDER Memorial application**  
AH Proposed to reject the application due to the concrete plinth being 7ft long (current accepted length 6ft 8) and not labelled up as being underground – AB Seconded **ALL AGREED. Clerk to refer application back to Memorial Mason for clarification.**
- 13 Standing Orders**  
To **CONSIDER** NALC’s revised 2020 Standing Orders – revised by HMS and JEC (April 2021 meeting). **Further amendments to be made at: 3.s to add “An individual Councillor can request that their own vote for or against to be recorded. 4.d.vi be removed. 4.d.vii remove “other than a standing committee”. 5.k add in at ii “The remaining items ii to xxi will be handled as far as possible or may be deferred to later in the year”. 12c add “the minutes” shall be signed. 18. i to k to be removed.** HMS Proposed to accept the Standing Orders with those amendments – JEC Seconded **ALL AGREED**
- 14 Internal Audit Report**  
The Independent Internal Audit Report for year end 2020/21 was received.  
HMS – correct Precept is £133,000 not £1330,000 as recorded. **Clerk to inform Internal Auditor of error. Clerk to contact CAPALC about the “Council email address” risk, to clarify both the risk and supposed offer of free email domain on gov.uk**
- 15 Cambridgeshire County Council (various roads, Landbeach Road, Milton and Waterbeach) (40mph speed limit) order (Pages 67-74)**  
To **CONSIDER** comments on the effect of the proposed introduction of a 40mph speed limit -deadline 23 June 2021.  
**Comments: Milton Parish Council supports the proposal for 40mph speed limits along various roads, Landbeach, Milton and Waterbeach.**
- In addition to the proposal Milton Parish Council would ask that:**
- The 40mph speed restriction is extended all the way from Waterbeach to the A14 roundabout. (Landbeach Road junction includes a cycle crossing).  
Ely Road (A10 C282) into Milton also becomes 40mph.  
Landbeach Road, Milton going into Landbeach from the A10 (past the cemetery) becomes 40mph.  
All of Butt Lane becomes 40mph.**
- Please could we have a copy of the statistics for accidents at the Landbeach Road, Milton/A10 junction.**
- 16 Milton Household Recycling Centre (HRC) pre-application consultation from 15 June to 28 June 2021**  
To **CONSIDER** any feedback to the non-statutory consultation of the proposal to expand and redevelop the Milton HRC on Butt Lane in Milton
- Feedback**  
Milton Parish Council objects to green belt land being used  
Milton Parish Council prefers the alternative layout designs
- What other sites have been investigated?  
Was a transparent process followed to decide on this site? Could we see the evidence that was considered, leading to the choice of this site in the greenbelt?

## 17 Local Government (Miscellaneous Provisions) Act 1982 – Street Trading

To **CONSIDER** views on the proposal for District Council to specifically adopt The Act giving provisions relating to controlling street trading:

Views: Milton Parish Council support your proposal and would seek for Milton to become a consent street village.

## 18 20's Plenty for Cambridgeshire Briefing Note

To **CONSIDER** supporting 20's Plenty for Cambridgeshire's aim for wide-area default signed 20mph limits

**JEC PROPOSED** "This Parish supports 20's Plenty for Cambridgeshire's aim for wide-area, default signed 20mph limits with public engagement for this Parish and across Cambridgeshire's urban village settlements" – AH  
Seconded **ALL AGREED**

## 19 Minutes of Parish Council Meetings

To **CONSIDER** that all appropriate minutes be sent to the Chairman and Vice-Chairman for checking before further distribution. **HMS Proposed that Parish Council Minutes (not including Committee minutes) be checked by the Chairman and Vice-Chairman for accuracy before being circulated to Councillors – PE**  
Seconded **ALL AGREED**

## 20 County Councillor and District Councillors Report June 2021 (full report with Agenda on webpage)

**County Council Election 6 May 2021:** Sixty one councillors were either re-elected or newly elected to 59 electoral divisions. Councillors are elected for a four year term. The Council is now composed as follows: 28 Conservatives, 20 Liberal Democrats, 9 Labour, 2 Independent, 2 St Neots Independent.

At the first County Council meeting on 18 May at the Imperial War Museum Duxford (to allow for social distancing) the Joint Administration appointed Chairs and Vice-Chairs of Committees and agreed to reduce the number of Committees and Special Allowances. Meetings have been suspended until after 21 June, when it is hoped that Covid restrictions will be released and make it easier to deliver indoor meetings safely.

The new Service and Policy Committees will be: Adults and Health / Children and Young People / Environment and Green Investment / Communities, Social Mobility and Inclusion / Highways and Transport.

There are Regulatory and other committees to manage Planning, Finance, Growth and Commercial Investment and Governance and Pensions as well as those working with the Combined Authority and Greater Cambridge Partnership, the Schools Forum and Health and Wellbeing Board. The County Council has representation on the Police and Crime Panel as well as the Cambs. and Peterborough Fire Authority.

**Adults and Health** - early discussions stated very clearly that regardless of the release in restrictions, we are still operating in a state of Covid Emergency

### Around the Parishes:

**Chisholm Trail** – the jetty path under the railway and pedestrian bridge and over the river has opened. Following my request with your photos, I am advised the dangerous bollard has now been removed.

**Flood Action Plan** – In January the County Council, the Lead Local Flood Authority, announced a workshop on flooding hotspots, to inform a review in February. AB will be asking for the report from those workshops. You can report a flood here [Report a flood - Cambridgeshire County Council](#).

### Waterbeach and Milton

**GCP Waterbeach to Cambridge** - Following protests from Waterbeach residents, the GCP is no longer considering the 'East Area' of interest route. This effectively also rules out the A10 and Central Options, leaving only the western option which runs north and west of Landbeach along the Mere Way.

**Glasshouses and gas main** - The application for glasshouses and CHP gas engines north of Chittering in East Cambs has caused consternation; although the application has approval and the utility company has a statutory obligation to connect, the route of the gas main runs through the centre of Milton and Waterbeach. AB has attended a number of meetings with the applicants, parish councils and County Street Works to consider the least harmful routes. Following representation from District Councillors, SCDC has requested an extension of time to consider the sustainability of the application in a climate emergency.

**Histon Road and Milton Road** – The GCP-led Histon Road Bus Prioritisation Scheme is nearing completion, although the GCP website is not reflecting that. It won't be long before Histon Road is opened in both directions and Milton Road is shut to reconstruct the road to give priority to buses, cycles and pedestrians. The next GCP Joint Assembly is due to take place on 10 June, although a venue has yet to be agreed.

Anyone can 'attend' the meeting. Public questions must be submitted by 10 am on 7 June for the meeting on 10<sup>th</sup> June. The details are here: [Greater Cambridge Partnership Joint Assembly - 10 June 2021 - Greater Cambridge Partnership](#) The Executive Board Meeting will be on 1 July.

**A14/A10 junction roadworks, cones and north bound lane merge.**

AB continues to be advised that Highways await new signage before they can open the merge lane to traffic and remove the cone maze. Meanwhile the signage on carriageway of the A14 off-slip is misleading, and potentially dangerous.

**Autonomous Shuttles** - were tested on roads in Cambridge on 27 May 2021. The trial led by the GCP, Smart Cambridge and the engineering company Aurrigo is looking at the practicality of autonomous technology.

**JEC congratulated AB on becoming the Chairman of South Cambridgeshire District Council**

**21 Correspondence – Milton**

Nothing received

**22 Dates of next meetings**

Wednesday 23 June 2021 – Planning 7pm

Monday 5 July 2021 – Planning 7pm, Finance & Administration 7:45pm MOVED

Wednesday 7 July 2021 – Community Care 11:30am

Monday 12 July 2021 – Parish Council 7:30pm

Monday 19 July 2021 – Finance & Administration 7:30pm NEW DATE

Meeting closed at 9:35pm Signed: ..... Date: .....