



MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL COMMUNITY CARE COMMITTEE

You are summoned to attend the next meeting of Milton Parish Council Community Care Committee to be held on Wednesday 27 April 2022 at 11:30am
Milton Parish Council Office, Coles Road, Milton

Clerk's signature: *Sarah Coker*
Date of issue: 19 April 2022

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the Community Care meeting held on 12 January 2022 (Appendix 1)**
3. **Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
4. **Community Care Warden list of courses attended (Tabled)**
5. **Mobile Warden Scheme – Report from Mobile Warden (Tabled)**
6. **Client Care Waiting List – Update**
7. **To Review Community Care Polices (Tabled)**
Aims of the scheme, Disclosure and barring service, Community Care Warden risk assessment, How to make a complaint, compliment or donation, Safeguarding adults policy and Terms of reference
8. **Community Navigator Report**
9. **Barnabas Court Update**
10. **Any other business**
11. **Dates of next meetings**
Wednesday 6 July 2022 (11:30am)

Clerk's Office

Appendix 1

Minutes of the Community Care Committee meeting held on Wednesday 12 January 2022 at 11:30am in The Lounge, Milton Community Centre

Present: H M Smith (HMS) (Chair), A Bradnam (AB), T Ebbon (TE) Warden - Community Care Scheme, Rev D Chamberlin (Non-voting member), R Farrington (RF)(Arrived 11:45am)

In attendance: S Corder (Clerk)

1. Apologies for absence

None – Full Committee

2. To APPROVE the minutes of the Community Care meeting held on 6 October 2021

HMS Proposed to accept the minutes of the meeting held on 6 October 2021 - **ALL AGREED.**

3. Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda; None received.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.
- c) To grant any requests for dispensation as appropriate. None received.

4. Community Care Warden list of courses

Adult Social Care Data Protection and Oxygen Awareness

5. Mobile Warden Scheme Update – Report from Mobile Warden

TE circulated her current report and gave an update on her clients. It was **AGREED** that this report should be marked up as “Confidential” and dated.

6. Client Waiting List

TE update: There are currently 2 vacant spaces on the scheme. TE to write an article for the next Milton Village View informing residents of the vacancies and the service offered by the scheme

7. Community Care Warden Job Description

The Clerk has made some minor updates to the job description as discussed at TE's staff appraisal. (Amended Community Care Working Group to Community Care Committee and updated hourly pay rate)

8. Community Navigator Report

Offering advice and support to local residents as and when required

9. Barnabas Court Update

Nothing to report. Covid restrictions are in place at Barnabas Court with limited staff presence

10. Any Other Business

None

11. Date of Next Meeting

Wednesday 13 April 2022

Meeting closed 12:30pm Signed: Dated: